

**WESTCOAST COMMUNITY RESOURCES SOCIETY  
FINANCIAL STATEMENTS  
March 31, 2020**

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**MINTOSH | NORTON | WILLIAMS**  
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*\*practising as a professional corporation.*

*'It's not what you earn, it's what you keep!'*

**INDEPENDENT AUDITOR'S REPORT**

**To the Members of Westcoast Community Resources Society**

*Opinion*

We have audited the financial statements of Westcoast Community Resources Society, which comprise the statement of financial position as at March 31, 2020, and the statements of operations, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

Except as noted in the following paragraph, in our opinion, the financial statements present fairly, in all material respects, the financial position of the society as at March 31, 2020 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations

*Basis for Opinion*

In common with many not-for-profit organizations, the society derives revenue from donations, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the society. Therefore, we were not able to determine whether any adjustments might be necessary to donation revenue, excess of revenues over expenses, and cash flows from operations for the years ended March 31, 2020 and March 31, 2019, current assets as at March 31, 2020 and March 31, 2019 and net assets as at April 1 and March 31 for both the 2020 and 2019 years. Our audit opinion on the financial statements for the year ended March 31, 2020 was modified accordingly because of the possible effects of this limitation in scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the society in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

*Responsibilities of Management for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the society's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the society or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the society's financial reporting process.

*Auditor's responsibilities for the Audit of the Financial Statements*

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

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## INDEPENDENT AUDITOR'S REPORT, continued

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the society's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the society's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the society to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

### *Report on other legal and regulatory requirements*

As required by the British Columbia Society Act, we report that, in our opinion, these principles have been applied on a basis consistent with that of the preceding year.



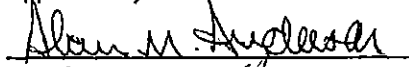
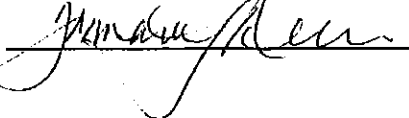
MCINTOSH NORTON WILLIAMS  
chartered professional accountants

Port Alberni, B.C.  
July 9, 2020

**Westcoast Community Resources Society**  
**Statement of Financial Position**  
**As at March 31, 2020**

	2020	2019
	\$	\$
<b>ASSETS</b>		
Current		
Cash	237,429	170,876
Term deposits	171,052	167,605
Accounts receivable	13,239	123
Goods and services tax recoverable	693	995
Prepaid expenses	3,321	3,910
Restricted cash (Note 4)	<u>53,956</u>	<u>47,952</u>
	479,690	391,461
Capital assets (Note 5)	<u>396,245</u>	<u>407,905</u>
	<u>875,935</u>	<u>799,366</u>
<b>LIABILITIES</b>		
Current		
Accounts payable and accrued liabilities	16,112	23,920
Government remittances payable	17,200	14,845
Wages and benefits payable	79,449	92,288
Deferred contributions (Note 6)	<u>333,111</u>	<u>210,907</u>
	445,872	341,960
Deferred capital contributions (Note 9)	<u>265,165</u>	<u>276,214</u>
	<u>711,037</u>	<u>618,174</u>
<b>NET ASSETS</b>		
Unrestricted - page 2	(14,758)	925
Internally restricted - page 2 (Note 7)	48,576	48,576
Invested in capital assets - page 2	<u>131,080</u>	<u>131,691</u>
	<u>164,898</u>	<u>181,192</u>
	<u>875,935</u>	<u>799,366</u>
Commitments (Note 11)		
Contingent liabilities (Note 13)		

Approved by the Board of Directors

 Director  
 Director

The accompanying notes are an integral part of these statements.

**Westcoast Community Resources Society  
Statement of Changes in Net Assets  
Year Ended March 31, 2020**

	Invested In Capital Assets \$	Internally Restricted (Note 7) \$	Unrestricted \$	Total 2020 \$	Total 2019 \$
Balance, beginning of year	131,691	48,576	925	181,192	230,807
Excess of revenue over expense	-	-	(16,294)	(16,294)	(49,615)
Amortization of capital assets	(11,660)	-	11,660	-	-
Amortization of deferred capital revenue contributions	11,049	-	(11,049)	-	-
	(611)	-	(15,683)	(16,294)	(49,615)
Balance, end of year	131,080	48,576	(14,758)	164,898	181,192

The accompanying notes are an integral part of these statements.

**McINTOSH | NORTON | WILLIAMS**  
chartered professional accountants

**Westcoast Community Resources Society**  
**Statement of Operations**  
**Year Ended March 31, 2020**

	2020	2019
	\$	\$
<b>Revenue</b>		
BC Housing	424,951	404,100
Ministry of Justice	270,896	252,622
Ministry of Children and Family Development	194,533	173,439
Island Health	81,087	45,925
Community Living BC	56,185	67,959
Department for Women and Gender Equality	41,998	-
Grants	40,126	44,838
Province of BC - Gaming	36,000	31,021
Ministry of Forests, Land, Natural Resource Operations and Rural Development	33,101	-
Donations	32,199	33,472
Amortization of deferred contributions	11,049	11,509
Rental income	8,249	6,010
Contract Management Administration Fee	4,917	3,900
Interest income	3,687	2,598
Other revenue	2,026	2,324
Memberships	70	105
Deferred revenue - opening	105,274	104,808
Deferred revenue - closing	<u>(229,343)</u>	<u>(105,274)</u>
	<u>1,117,005</u>	<u>1,079,356</u>
<b>Expense</b>		
Advertising	231	-
Amortization	11,660	13,180
Bank charges and interest	2	-
Clinical supervision	1,777	1,335
Community food initiative	17,277	23,166
Contracts	1,300	7,490
Insurance	4,475	4,766
Office	18,088	25,110
Professional fees	11,127	14,244
Recovery of prior years funding	-	13,519
Rent	38,940	37,950
Repairs and maintenance	2,162	27,052
Supplies	17,152	23,413
Telephone and utilities	18,473	15,589
Travel and training	39,807	45,935
Wages and benefits	<u>950,828</u>	<u>876,222</u>
	<u>1,133,299</u>	<u>1,128,971</u>
Shortfall of revenue over expense	<u>(16,294)</u>	<u>(49,615)</u>

The accompanying notes are an integral part of these statements.

**Westcoast Community Resources Society**  
**Statement of Cash Flows**  
**As at March 31, 2020**

	2020	2019
	\$	\$
<b>Operating Activities</b>		
Shortfall of revenue over expense	(16,294)	(49,615)
Items not involving cash		
Amortization of deferred revenue related to capital assets	(11,049)	(11,509)
Amortization of capital assets	<u>11,660</u>	<u>13,180</u>
	(15,683)	(47,944)
Changes in non-cash working capital		
Accounts receivable	(13,116)	66,962
Goods and services tax recoverable	302	3,619
Prepaid expenses	589	257
Accounts payable and accrued liabilities	(7,808)	3,646
Government remittances payable	2,355	(8,432)
Wages and benefits payable	(12,839)	27,937
Deferred contributions	<u>122,204</u>	<u>30,895</u>
	<u>76,004</u>	<u>76,940</u>
Change in cash	76,004	76,940
Cash - beginning of year	<u>386,433</u>	<u>309,493</u>
Cash - end of year	<u>462,437</u>	<u>386,433</u>
Cash consists of:		
Cash	237,429	170,876
Term deposits	171,052	167,605
Restricted cash	<u>53,956</u>	<u>47,952</u>
	<u>462,437</u>	<u>386,433</u>

The accompanying notes are an integral part of these statements.



**Westcoast Community Resources Society**  
**Notes to Financial Statements**  
**March 31, 2020**

**1. Purpose of the Organization**

The Westcoast Community Resources Society (the "Society") operates programs to support children, youth, adults and families in dealing with problems and challenges in today's society and co-ordinates with other agencies providing services to children, youth, adults and families. The Society is incorporated under the B. C. Society Act as a non-profit organization and is a registered charity under the Income Tax Act.

**2. Basis of Presentation and Significant Accounting Policies**

The Society prepares its financial statements in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO) and includes the following significant accounting policies:

- a) The Society uses the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount can be reasonably estimated and collection is reasonably assured.
- b) Cash and cash equivalents are defined as unrestricted cash and short term deposits with term maturity of three months or less at the date of purchase.
- c) The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reporting amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenses, gains and losses during the reporting period. These estimates are reviewed periodically, and, as adjustments become necessary, they are reported in earnings in the period in which they became known. By their nature, these estimates are subject to measurement uncertainty and the effect on the financial statements of changes in such estimates in future periods could be significant. Estimates included in these financial statements include accrued sick pay, in kind donation values and the useful life of capital assets. Since a precise determination of many assets and liabilities depends on future events, actual results may differ from such estimates and approximations.

**Westcoast Community Resources Society**  
**Notes to Financial Statements**  
**March 31, 2020**

- d) Purchased capital assets are recorded at cost. Contributed assets are recorded at fair market value at the time of contribution. Amortization is provided annually at rates calculated to write off the assets over their useful lives. In the year of acquisition only one-half of the following amortization rate is applied:

Building	4% diminishing balance
Computer Equipment	2 yrs straight-line
Furniture & Fixtures	5 yrs straight-line
Leasehold Improvements	5 yrs straight-line

- e) The Society initially measures its financial assets and financial liabilities at fair value. It subsequently measures all its financial assets and financial liabilities as amortized cost.

Financial assets subsequently measured at amortized cost include cash and trade and other receivables. Financial liabilities measured at amortized cost include accounts payable, accrued liabilities and wages and benefits payable.

- f) These financial statements include the following funds:

**Unrestricted**

The unrestricted fund is composed of donations and funding that is not specifically designated or restricted by the donor or funder.

**Internally Restricted**

The Internally restricted fund reports funds with restriction which are internally imposed by the Society. This includes building and contingency reserves available for emergency, program enhancement or other purposes specified by the Board of Directors. Use of these funds requires explicit approval by the Board of Directors.

**Invested in Capital Assets**

The Capital Asset fund reports the assets, liabilities, revenues and expenses related to capital assets. All contributions specifically related to the purchase of capital assets are recognized as deferred contributions in the capital fund and amortized over the life of the asset.

- g) The employees of the Society are members of a multi-employer defined benefit plan and accordingly, contributions are expensed as incurred.
- h) Comparative figures have been reclassified, where applicable, to conform to current presentation.
- i) The Society receives support in the form of donated goods and services from a variety of sources. Donated goods and services are recorded when a fair value can be reasonably estimated.

**Westcoast Community Resources Society**  
**Notes to Financial Statements**  
**March 31, 2020**

**3. Economic Dependence**

The Society is dependent upon certain grants, subsidies and contracts with the Provincial government and their agencies. While some of these are multi-year agreements, others can be subject to annual review and negotiation and are not secured for long term periods.

**4. Restricted Cash**

Restricted cash is comprised of unspent gaming funds. The use of gaming funds is restricted under the Gaming Control Act of BC. Management expects to spend these funds in the next fiscal year.

**5. Capital Assets**

	2020		2019	
	Cost \$	Accumulated Amortization \$	Net \$	Net \$
Land	116,405	-	116,405	116,405
Building	309,843	30,003	279,840	291,500
Computer Equipment	16,395	16,395	-	-
Furniture & Fixtures	28,269	28,269	-	-
Leasehold Improvements	5,113	5,113	-	-
	<u>476,025</u>	<u>79,780</u>	<u>396,245</u>	<u>407,905</u>

**Westcoast Community Resources Society**  
**Notes to Financial Statements**  
**March 31, 2020**

**6. Deferred contributions**

Deferred contributions consist of the following:

	2020	2019
	\$	\$
Community Living BC	86,933	67,552
Community Outreach	52,979	46,979
Community Youth Worker	18,592	-
Transition House	35,413	33,676
Program Enhancement- STV	339	2,327
Program Enhancement- PEACE	2,196	4,035
Program Enhancement -WOR	4,556	6,078
Welcome Bay	7,472	6,329
Ucluelet Community Kitchen	8,971	8,971
Grassroots to Deep Roots	31,697	-
CWWA	3,481	50
Island Health	6,977	-
Wishing Well	8,016	7,896
Seniors Hub	13,333	1,971
WC Restorative Justice	-	67
Women's Outreach Service	11,630	-
Child & Youth Special Needs	20,986	-
CWWA Guys/Girls of Wild Coast	50	-
New Horizon's	19,490	24,976
	<u>333,111</u>	<u>210,907</u>

**7. Internally Restricted Net Assets**

Internally restricted net assets consist of amounts restricted by the Society for the following:

	2020	2019
	\$	\$
Building reserve	17,904	17,904
Contingency reserve	<u>30,672</u>	<u>30,672</u>
	<u>48,576</u>	<u>48,576</u>

**Westcoast Community Resources Society**  
**Notes to Financial Statements**  
**March 31, 2020**

**8. Funds Administered on Behalf of Others**

Funds administered on behalf of others do not represent assets of the Society and are not reflected in these financial statements. Funds administered on behalf of others represent amounts the Society is contingently liable for. Funds administered during the year on behalf of others are as follows:

	2020	2019
	\$	\$
	<u>          </u>	<u>          </u>
<b>Mental Well-being</b>		
Revenue		
District of Tofino	2,500	-
District of Ucluelet	<u>2,000</u>	<u>-</u>
	<u>4,500</u>	<u>-</u>
Expense		
Administration	(250)	-
Supplies and client expenses	<u>(2,250)</u>	<u>-</u>
	<u>(2,500)</u>	<u>-</u>
Excess(shortfall) of revenue over expenditure and ending balance	<u>7,000</u>	<u>-</u>
<b>Clayoquot Biosphere Trust - Community Development: Creating a Vision</b>		
Revenue		
Clayoquot Biosphere Trust	-	4,000
Expense		
Management administration fee	-	(400)
Supplies and program costs	<u>(3,600)</u>	<u>-</u>
	<u>(3,600)</u>	<u>(400)</u>
Excess (shortfall) of revenue over expenditure	<u>(3,600)</u>	<u>3,600</u>
Opening balance	<u>3,600</u>	<u>-</u>
Ending balance	<u>-</u>	<u>3,600</u>
<b>Clayoquot Biosphere Trust - Klilth Pt-tapp Taaqumths Men's Group</b>		
Revenue		
Clayoquot Biosphere Trust	<u>-</u>	<u>20,000</u>
Expense		
Management administration fee	-	(2,000)
Supplies and program costs	<u>(6,105)</u>	<u>(11,970)</u>
	<u>(6,105)</u>	<u>(13,970)</u>
Excess of revenue over expenditure	<u>(6,105)</u>	<u>6,030</u>
Opening balance	<u>6,030</u>	<u>-</u>
Ending balance	<u>(75)</u>	<u>6,030</u>
<b>Clayoquot Biosphere Trust - Heroic Journey Youth Project</b>		
Revenue		
Clayoquot Biosphere Trust	<u>15,000</u>	<u>-</u>
Expense		
Management administration fee	(980)	-
Supplies and program costs	<u>(14,000)</u>	<u>-</u>
	<u>(14,980)</u>	<u>-</u>
Excess of revenue over expenditure and ending balance	<u>20</u>	<u>-</u>

**Westcoast Community Resources Society**  
**Notes to Financial Statements**  
**March 31, 2020**

## 8. Funds Administered on Behalf of Others (continued)

	2020	2019
	\$	\$
<b>Clayoquot Biosphere Trust- Neighbourhood Small Grants</b>		
Revenue		
Clayoquot Biosphere Trust	<u>16,057</u>	<u>-</u>
Expense		
Management administration fee	(1,687)	-
Supplies and program costs	<u>(13,470)</u>	<u>-</u>
	<u>(15,157)</u>	<u>-</u>
Excess of revenue over expenditure and ending balance	<u>900</u>	<u>-</u>
<b>Roots of our Ancestors</b>		
Revenue	-	-
Expense		
Return of fund to CBT	<u>(750)</u>	<u>-</u>
	<u>(750)</u>	<u>-</u>
Excess of revenue over expenditure	(750)	-
Opening balance	750	750
Ending balance	<u>-</u>	<u>750</u>
<b>Telus - Adventure and Nature Based Counselling</b>		
Revenue		
Expense		
Opening balance	<u>625</u>	<u>625</u>
Ending balance	<u>625</u>	<u>625</u>
<b>Restorative Justice</b>		
Revenue		
Ministry of Justice	24,000	-
Abbotsford Restorative Justice & Advocacy Association	<u>-</u>	<u>3,320</u>
	<u>24,000</u>	<u>3,320</u>
Expense		
Management administration fee	(2,000)	-
Supplies and other	<u>(1,489)</u>	<u>-</u>
	<u>(3,489)</u>	<u>-</u>
Excess of revenue over expenditure	20,511	-
Opening balance	3,320	-
Transfer	<u>(3,320)</u>	<u>-</u>
Ending balance	<u>20,511</u>	<u>3,320</u>
<b>Total Funds administered on behalf of others</b>	<u><u>28,981</u></u>	<u><u>14,325</u></u>

**Westcoast Community Resources Society**  
**Notes to Financial Statements**  
**March 31, 2020**

**9. Deferred capital contributions**

Deferred capital contributions represent the unamortized amounts of grants received and spent for the purchase or construction of capital assets. The contributions are recognized as revenue in future periods and matched against the applicable amortization charged in that period. The amortization of deferred capital contributions is recorded as revenue in the statement of operations and changes in net assets. The changes in the deferred capital contributions balance for the year are as follows:

	<b>2020</b>	<b>2019</b>
	<b>\$</b>	<b>\$</b>
Balance, beginning of year	276,214	287,723
Amounts amortized to revenue	<u>(11,049)</u>	<u>(11,509)</u>
Balance, end of year	<u>265,165</u>	<u>276,214</u>

In February 2018, the Society entered into a forgivable loan agreement with BC Housing for \$50,000 related to the upgrades at Welcome Bay. This loan is forgivable over ten years starting on February 7, 2018 at a rate of \$5,000 per year. Under this agreement, the Society must meet certain conditions for a 10-year period. These conditions state that the project will be operated in accordance with the 595 CMHC IAH & SIF operating agreement. If the conditions are not met, the Society would be liable to pay the outstanding amount plus interest at prime + 2% within 30 days of notification. The Society expects to meet this condition over the 10-year period and has therefore included the amount in deferred capital contributions. The amount is being amortized on the same basis as the amortization expense related to the capital asset (4% declining balance). The unforgiven balance at March 31, 2020 is \$40,000.

**10. Schedules to Financial Statements**

These financial statements include schedules of revenue and expenditure for each program operated by the Society. Presentation in these schedules may differ from the generally accepted accounting principles utilized in the statements of financial position, changes in net assets, cash flows and operations. The presentation is intended to assist the readers to understand the results of each program on a basis consistent with the intended use of the funding received for the program. In these schedules transactions between programs have not been eliminated.

**11. Commitments**

The Society has entered into a lease for the rental of premises which expires March 31, 2020. Subsequent to the year end the lease was renewed for 3 years to March 31, 2023. The total obligation under this lease follows:

<u>Year</u>	<u>\$</u>
2021	21,889
2022	22,327
2023	22,774

**Westcoast Community Resources Society  
Notes to Financial Statements  
March 31, 2020**

**12. Financial Instruments**

The financial instruments of the Society consist of cash, accounts receivable, restricted cash, accounts payable and accruals and debt. Unless otherwise noted, it is management's opinion that the Society is not exposed to significant interest, currency, or credit risks arising from these financial instruments. The fair value of the instruments approximates their carrying values, unless otherwise noted.

The Society is exposed to financial risk that arises from the fluctuation in interest rates and in the credit quality of its customers and related-parties.

**Credit Risk**

The Society is exposed to credit risk in connection with its grants and accounts receivable because of the risk that one party to the financial instrument may cause a financial loss for the other party by failing to discharge an obligation.

**Interest Rate Risk**

The Society is exposed to interest rate risk with respect to cash and cash equivalents and debt. There are no derivative financial instruments to mitigate these risks.

**Fair Value**

The Society's cash and cash equivalents, accounts receivable, and accounts payable and accrued liabilities are short-term financial instruments whose fair value approximates their carrying values.



**Westcoast Community Resources Society**  
**Notes to Financial Statements**  
**March 31, 2020**

**13. Contingent Liabilities**

**a) Pension liability**

The Society and its employees contribute to the Municipal Pension Plan, (a jointly trustee pension plan). The Board of Trustees, representing plan members and employers, is responsible for administering the Plan, including investment of assets and administration of benefits. The plan is a multi-employer defined benefit pension plan. Basic pension benefits are based on a formula. As at December 31, 2018, the plan has about 205,000 active members and approximately 101,000 retired members. Active members include approximately 40,000 contributors from local governments.

Every three years, an actuarial valuation is performed to assess the financial position of the plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate may be adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent valuation as at December 31, 2018 indicated a surplus of \$2,866 million for basic pension benefits on a going concern basis.

The Society paid \$57,999 (2019 - \$52,751) for employer contributions while employees contributed \$51,244 (2019 - \$45,710) to the plan in fiscal 2020.

The next valuation will be at December 31, 2021 with results available in 2022.

Employers participating in the plan record their pension expenses as the amount of employer contributions made during the year (defined contribution pension plan accounting). This is because plan records accrued liabilities and accrued assets for the plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the plan.

**b) Sick Leave Liability**

Certain employees of the Society accrue sick leave benefits at a maximum of 12 days per annum and may carry these days forward to an overall maximum of 156 days. Upon termination, the employee loses all accumulated sick leave.

As at March 31, 2020, the Society has accrued 15% of banked sick leave as a liability given the historical usage of banked sick leave. The Society will continue to monitor its accrued and contingent liability, if any, with respect to sick leave on an annual basis.

**Westcoast Community Resources Society**  
**Notes to Financial Statements**  
**March 31, 2020**

**c) Contribution Agreement**

The Society entered into an agreement with the Federal Government March 17, 2017 for the contribution of property. It requires that the property is to be used for supportive and transitional housing for families at risk of homelessness or fleeing abuse ("the project") for a period of 15 years. Should the Society cease to use the property for the project or breach the terms of the agreement, they are liable to pay the current market value of the property (excluding improvements by the Society) at the time of breach to the Government, but not less than the value at the contribution date (\$310,000).

**d) Forgivable Loan**

In May 2017, the Society entered into a forgivable loan agreement with BC Housing for \$49,000 relating to the renovations of the Westcoast Transition House. This loan is forgivable over ten years starting May 23, 2018 at a rate of \$4,900 per year. Under this agreement, the Society must meet certain conditions for a 10-year period. These conditions state that the project will be operated in accordance with the Women's Transition Housing and Supports Program Agreement dated April 1, 2015. If the conditions are not met, the Society would be liable to pay the outstanding amount plus interest at prime + 2% within 30 days of notification. The Society expects to meet this condition over the 10-year period and therefore has accounted for this as a contribution. This contribution relates to renovations to a building which is owned by BC Housing and the Society is contracted to operate a transition house program in the building. As a result, the contributions have been recorded as income and the renovation costs recorded as an expense. The unforgiven balance at March 31, 2020 is \$39,200.

**Westcoast Community Resources Society  
Summary Schedule of Revenue, Expenditure and Equity by Program  
Year Ended March 31, 2020**

Program	Page	Revenue \$	Expenditures \$	Excess (Shortfall) \$	Opening Equity (Deficit) \$	Transfers \$	Ending Equity (Deficit) \$
Society Administration	16	157,439	145,317	12,122	(29,096)	-	(16,974)
Transition House	17	427,695	442,083	(14,388)	(15,847)	-	(30,235)
Community Living B.C.	18	36,804	36,804	-	-	-	-
Stopping the Violence	19	105,015	102,969	2,046	(8,934)	-	(6,888)
Women's Outreach Services	20	82,348	90,863	(8,515)	8,515	-	-
Children Who Witness Abuse	21	67,408	64,765	2,643	(2,643)	-	-
Community Youth/Family Support Worker	22	95,160	102,504	(7,354)	7,354	-	-
Child and Youth Special Needs	23	60,531	72,400	(11,869)	11,869	-	-
West Coast Restorative Justice	24	3,320	-	3,320	(3,320)	-	-
Wishing Well Program	25	-	-	-	-	-	-
New Zealand Maori Youth Cultural Exchange	25	-	-	-	726	-	726
Uluwetu Community Kitchen	26	-	-	-	-	-	-
Children Who Witness Abuse-Girls/Guys Wild Coast	26	-	-	-	-	-	-
Fund Development Committee	27	59,558	61,119	(1,561)	2,415	-	2,415
Community Outreach Program	28	-	-	-	16,470	-	14,909
Special Projects	28	446	200	246	28,929	(451)	28,478
Community Health and Wellness	29	-	-	-	1,065	-	246
Service Integration Committee	29	25,120	25,120	-	-	-	1,065
Seniors Hub	30	1,988	1,988	-	-	-	-
Program Enhancement STV	30	1,839	1,839	-	-	-	-
Program Enhancement PEACE	30	1,521	1,521	-	-	-	-
Program Enhancement WOR	31	1,000	1,000	-	(320)	320	-
Reaching out with Yoga	31	6,285	6,285	-	-	-	-
Welcome Bay House	32	-	-	-	(131)	131	-
Provinces Domestic Violence Plan	32	81,985	74,358	7,627	(16,127)	-	(8,500)
Youth and Family Addictions Counselor	33	18,838	18,838	-	-	-	-
Grassroots to Deep Roots: Reaching Our Potential	33	4,310	4,310	-	-	-	-
Mental Health First Aid	33	12,127	12,127	-	-	-	-
New Horizon's	33	1,250,727	1,266,410	(15,683)	925	-	(14,758)

The accompanying notes are an integral part of these statements.

